Annual Quality Assurance Report (AQAR) of IQAC

Session 2012-13

Submitted By:-

Babe Ke College of Education

V.P.O. Daudhar, Distt. Moga (Punjab)

(Recognized by NCTE & Affiliated to Panjab University, Chandigarh)
NAAC ACCREDITED GRADE 'B'

NAAC Institutional Quality Sustenance and Development Survey

2.

1. Kindly provide the details of the institution

Name of Institution: | Babe Ke College of Education, Daudhar

Year of
Establishment of
the Institution: | 2005

Address Line 1: | V.P.O. Daudhar

Address Line 2: | Distt. Moga

City/Town: | Moga

State: | Punjab

Postal Code: | 142053

Email Address: | bkcedaudhar@in.com

2. NAAC Accreditation/ Reaccreditation Details

Year of
Accreditation/
Reaccreditation: | 2010

Current Grade: | B

CGPA: | 2.51 at four point scale

3. Institutional Status

Affiliated Temporary

4. Contact Person Details

Name of Head of
Institution: | Dr. Nand Kishor

Contact Phone: 9779031210

Email: drnkchoudhary20@gmail.com

Website URL: www. babekegroupofinstitutes.com

Name of IQAC Co-ordinator Mrs. Ramandeep Aro

Email: rdarora2001@yahoo.

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)

| 0 |

Post Graduate (MA/M.Sc./M.Com etc.)

| 0 |

Research Programmes (M.Phil/P.hD)

| 0 |

Certificate Programmes

| 0 |

Professional Programmes
(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)

| 02 |

Other value added programmes

| 02 |

Any other programme offered (Specify)

| 0 |

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year

| 0 |

New programes designed

| 01 |

Programes under revision

| 0 |

Interdepartmental collaborative programmes

| 0 |

Inter institutional collaborative programmes

| 0 |

Number of review committee recommendations implemented (Total)

| 04 |

Number of NAAC peer team recommendations

| 05 |

④

implemented

Number of UGC/any
other expert committee
recommendations
implemented

`0`

Number of review
committee
recommendation under
implementation

`04`

Number of NAAC peer
team recommendations
under implementation

`04`

Number of UGC/ any
other expert committee
recommendations under
implementation

`0`

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength
required as per norms
for all programmes

`17`

Total faculty on rolls

`19`

Faculty added during
the year

`09`

Faculty positions vacant `0`

Faculty left during the
year

`06`

Total number of visiting
faculty

`0`

Total number of guest
faculty

`0`

8. Qualification of Faculty

PhD and Above

`04`

MPhil

`04`

Masters

`19`

Any other (Specify)

`14 NET (Education) Qualified`

9. Faculty qualification improvement

PhD awarded to existing
faculty

`0`

MPhil awarded to

`0`

NAAC Institutional Quality Sustenance and Development Survey

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	12	12	2008

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	15
Number of Alumni in IQAC	02
Number of Students in IQAC	02
Number of Faculty in IQAC	03
Number of Administrative Staff in IQAC	01
Number of Technical Staff in IQAC	01
Number of	02

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existing faculty

Any other degree awarded to existing faculty	01

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	03
Administrative staff (Actual strength)	03
Added during the year of reporting	0
Left during the year	0
Number of posts vacant	0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	03
Technical Support Staff (Actual strength)	03
Added during the year	0
Left during the year	0
Number of posts vacant	0

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Management
Representatives

Number of External experts in IQAC	01

Number of any other stakeholder and community representatives	03

14. IQAC Meetings

Number of IQAC meetings held during the year	10

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ∨

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	01

Number of value added programmes proposed	04

Number of skill oriented programmes proposed	02

Number of faculty competency and development programmes proposed	02

Number of other staff development programmes proposed	02

Number of student mentoring programmes proposed	03

Number of co-	15

⑧

curricular activities proposed

| Number of inter departmental cooperative schemes proposed | 0 |

| Number of community extension programmes proposed | 02 |

| Any other programmes proposed (Specify) | 0 |

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

| Number of academic programmes implemented | 01 |

| Number of value added programmes implemented | 02 |

| Number of skill oriented programmes implemented | 02 |

| Number of faculty competency and development programmes implemented | 02 |

| Number of other staff development programmes implemented | 0 |

| Number of student mentoring programmes implemented | 02 |

| Number of co-curricular activities implemented | 15 |

| Number of inter departmental cooperative programs | 0 |

⑨

implemented

| Number of community extension programmes implemented | 02 |

| Any other programmes suggested that are implemented (Specify) | 0 |

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

| Number of seminars/ conferences/ workshops organized by IQAC within the institution | 0 |

| Number of participants from the institution | 0 |

| Number of particpants from outside | 0 |

| Number of external experts invited | 0 |

| Number of external conferences/seminars/ workshops on institutional quality attended | 0 |

| Number of events conducted with IQACs of other institutions as collobrative programes | 0 |

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received
from UGC

| 0 |

Amount Received
from any other
source including the
college management

| 0 |

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

| 1. Enabled the students and staff regarding execution of activities through formation of academic calendar. |

2. Development of understanding
to know strengths & weaknesses
of institution for enhancement
of internal quality.

3 Development of co-operative spirit
in enhancing institutional quality

NAAC Institutional Quality Sustenance and Development Survey

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty	0
Number of faculty members involved in curriculam restructuring/revision /syllabus development	02
Number of programes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	191
Average percentage of attendance of students	80
Percentage of classes engaged by guest faculty and temporary teachers	0
Number of self financed programmes offered	0

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| Number of aided programmes offered | 0 |
| Number of programmes discontinued during the year | 0 |

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

| Percentage of courses where student feedback is taken | 100 |

25. Is feedback for improvement provided to the faculty?

Yes

🔲 Please enter a positive number/0 if NA or Nil.

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	0
Number of major ongoing projects	0
Number of minor ongoing projects	0
Number of major projects completed	0
Number of minor projects completed	0
Number of major project proposals submitted for	0

external funding

Number of minor
project proposals
submitted for
external funding

`0`

Number of research
publications in peer
reviewed journals

`08`

Number of research
publications in
international peer
reviewed journals

`04`

Number of research
publications in
national peer
reviewed journals

`04`

Number of research
papers accepted for
publication in
international peer
reviewed journals

`01`

Number of research
papers accepted for
publication in national
peer reviewed
journals

`01`

Average of impact
factor of publications
reported

`0`

Number of books
published

`0`

Number of edited
books published

`0`

Number of books
(single authored)
published

`0`

Number of books
(coauthored)
published

`0`

Numbers of
conferences
attended by faculty

`07`

(14)

Number of international conferences attended	0
Number of national conferences attended	07
Number of papers presented in conferences	07
Number of papers presented in international conferences	0
Number of papers presented in national conferences	07
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	01
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons- national	01
Number of collaborations with international institutions	03
Number of collaborations with national institutions	0
Number of linkages created during the year	0

(15)

Total budget for research for current year as a percentage of total institution budget	0
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	0
Percentage of faculty members invited as external experts/resource persons/reviewers /referees or any other significant research activities	5

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	250
Actual enrollment during the year	250
Student dropout percentage during the year	8%
Success percentage in the final examination across the courses	2%
Number of academic distinctions in the final examination and percentage	0
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	0

(17)

Number of students qualified GATE/ CAT/ other examination (Specify) | 0 |

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students participated | 19 |

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated | 55 |

32. Career Guidance

Number of career guidance programmes organized | 01 |

Percentage of students participated in career guidance programmes | 25% |

33. Is there provision for campus placement?

No

34. If yes to Qn. 32

Number of students participated in campus selection programmes | 0 |

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| Number of students selected for placement during the year | 0 |

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34

| Number of programmes organized | 01 |

37. Student activities

| Number of students participated in external cultural events | 119 |

| Number of prizes won by students in external cultural events | 29 |

| Number of cultural events conducted by the institute for the students | 02 |

| Number of students participated in international sports and games events | 0 |

| Number of students participated in national level sports and games events | 0 |

| Number of students participated in state level sports and games events | 0 |

| Number of students participated in university level sports and games | 30 |

events

Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	0
Number of prizes won by students in university level sports and games events	02
Number of sports and games events conducted by the institute for the students	01

38. Composition of students

Percentage of Scheduled Caste	12%
Percentage of Scheduled Tribe	0
Percentage of other backward communities	16.5%
Percentage of women students	78.5%
Percentage of physically challenged	0
Percentage of rural students	75%
Percentage of urban students	25%

39. Scholarships and Financial Support

Number of students availing financial support from the institution	05
Amount disbursed as financial support from the institution	59400
Number of students awarded scholarship from the institution	0
Number of students received notable national/international acheivements/recognition	0

40. Student initiatives

Number of community upliftment programmes initiated by students	0
Number of literary programmes initiated by students	0
Number of social action initiatives based on science / environment initiated by students	01
Number of student research initiatives	0

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

☑ Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

☑ Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

☑ Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

1. House Tests
2. Cycle Tests
3. Recruitment of NET qualified teachers. & Ph.d. holder teachers
4. Professional growth of teachers

45. Is a Management Information System (MIS) in place ?

☑ Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

1. Separate committees to deal with separate issues such as students' support services, discipline, grievances, guidance.

2. Conventional adm. records of students. are maintained
3. Conventional records of stu. such as cycle record, attendance record, house tests record etc. are maintained

4. Cycle tests & house tests are conducted for int. eval of student
5. Formulation of research comm. in Progre

47. Existence of learning resource management

	Yes	No
e-database in library	✓	
ICT and smartclass room	✓	
e-learning sources (e-Books, e-Journals)	✓	
Production of teaching modules		✓
Interactive learning facilities	✓	

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	74000
Alumni contribution	60000
Wellwishers	0

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	930048
Amount spent for student welfare	357443

Amount spent for
staff welfare

86378

50. Is delegation of authority practiced

✓ Yes

No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	✓	
Students	✓	
Staff	✓	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	02

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	03
Number of grievances resolved	02

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	01

55. Has the institution conducted any SWOT analysis during the year

✓ Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1. Availability of Hostel
2. Transportation facility
3. Wi-fi campus
4. Beneficial for rural area students due to its location in the interior of the village

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1. Important topics such as RTE, NCTF are not included in the syllabus.
2. Retention of the staff as the college is in the interior of the village
3. Inactive book bank due to shortage of donated books

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1. Getting permanent affiliation for the B.Ed. course.
2. Seeking affiliation for M.Ed. course.
3. Seeking UGC grant for research work.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

1. Decreasing interest among students for B.Ed. course.
2. Ratio of students in subjects of teaching of Science,

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

1. Up-gradation of Laboratories and libraries.
2. Recognition of M.Ed. course from NCTE
3. Subscription of New National journals

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

(25)

1. Recommendation of NAAC provides direction for
perceiving developmental strategies.
2. Enables the institution to maintain quality in education.

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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Principal
Babe-Ke College of Education
V.P.Q. Daudhar, Distt. Moga

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